ADDENDUM NO. 1

Date: April 8, 2020

Project: Enrollment & Advancement Center
The University of Maine at Fort Kent
Fort Kent, Maine

This addendum is issued prior to receipt of the bids and does hereby become a part of the contract documents, and in case of conflict, it shall supersede original project manual and drawings.

Each bidder shall be responsible for issuing information contained herein to sub-contractors and suppliers to ensure that their proposal covers all work required by the contract documents including this addendum.

Each bidder shall acknowledge receipt of this addendum on the proposal form where indicated.

GENERAL
1. The attached attendance sheet is a record of attendance at the Virtual Pre-Bid Conference held on April 7, 2020.
2. The attached Virtual Pre-Bid Conference Presentation is for information purposes only and does not supersede information contained in the Construction Documents.

SPECIFICATIONS
1. None

DRAWINGS
1. None

END OF ADDENDUM NO. 1
### VIRTUAL PRE-BID MEETING ATTENDANCE SHEET

**Project:** Enrollment & Advancement Center, University of Maine at Fort Kent  
**Date:** Tuesday, April 7, 2020  
**Time:** 10:30 AM  
**Location:** Fort Kent, Maine (Zoom remote meeting)

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Representing</th>
<th>Telephone</th>
<th>E-mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacob Olsen</td>
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</tr>
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</table>
UMFK and UMaine System:

Jacob Olsen, Project Manager, Capital Planning & Project Management
Walter Shannon, Assistant Director of Capital Planning & Project Management

Oak Point Associates:

William Van Benthuysen, Architect, Project Manager*
Robert Tillotson, Architect, Principal in Charge

*Note: All bid period questions and RFI’s should be sent to William at wvanbenthuysen@oakpoint.com
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<th>Agenda</th>
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<td>01</td>
<td>Project Information: Document Access / Bid Dates</td>
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<td>Scope of Work and Project Goals</td>
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<td>Project Overview</td>
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All project information is available on the UMFK Website: https://www.umfk.edu/facilities-management/projects/

• BIDDERS ARE EXPECTED TO CHECK THE WEBSITE REGULARLY TO ENSURE THEY RECEIVE UPDATES AND ADDENDA. THERE IS NO TRACKING OF THOSE WHO HAVE DOWNLOADED INFORMATION FROM THE UMFK WEBSITE.

• IF YOU DO NOT HAVE ACCESS TO THE WEBSITE AND/OR ARE NOT ABLE TO ACCESS DOCUMENTS, PLEASE EMAIL EITHER WILLIAM VAN BENTHYUSEN (wvanbenthuysen@oakpoint.com) OR JACOB OLSEN (Jacob.Olsen@maine.edu).

BIDS WILL BE RECEIVED UNTIL 2:00PM ON FRIDAY, APRIL 24, 2020.
SCOPE OF WORK

• To create an Enrollment and Advancement Center for UMFK that will house the University’s Admissions, Development, and Marketing Departments.
• Single story, 5,200gsf new building
• Associated sitework

PROJECT GOALS

• To create an attractive first impression of UMFK that aligns with the University’s brand experience
• To provide the Admissions, Development, and Marketing Departments, as well as UMFK as a whole, modern office and conference room spaces in which to gather for enrollment and development-related activities

SCOPE OF WORK + PROJECT GOALS
PROJECT OVERVIEW: PROJECT LOCATION
PROJECT OVERVIEW: EXISTING PROJECT SITE

1. Building Site
2. Old Model School (to remain)
3. Pleasant Street (Route 11)
4. University Drive
5. Cemetery
6. Parking Lot (to remain/be restriped)
7. Existing trees (to be removed by UMFK)
8. Existing trees (to remain)
PROJECT OVERVIEW: REMOVALS SITE PLAN
PROJECT OVERVIEW: SITE PLAN
PROJECT OVERVIEW: FLOOR PLAN
PROJECT OVERVIEW: ROOF PLAN
PROJECT OVERVIEW: INTERIOR RENDERINGS
PROJECT OVERVIEW: INTERIOR RENDERINGS
PROJECT OVERVIEW: INTERIOR RENDERINGS
PROJECT SCHEDULE

• March 28, 2020 – Bid Package Issued
• April 7, 2020 – Non-Mandatory Virtual Pre-Bid Conference
• April 17, 2020 - General Contractor RFI’s Due
• April 21, 2020 – Final Addendum Issued
• April 24, 2020 - General Contractor Bids Due

• May 1, 2020 - Notification of Award
• May 8, 2020 – Contracts Signed

• May 13, 2020 - Groundbreaking
• May 18, 2020 - Mobilization
• June 1, 2021 – Substantial Completion
THANK YOU

All project information is available on the UMFK Website: https://www.umfk.edu/facilities-management/projects/

**THANK YOU FOR YOUR INTEREST IN THIS PROJECT**