

## UMFK's – Summer 2011 Financial Aid Process

If you would like to be considered for summer financial aid, please be aware that the process is somewhat different than applying for financial aid during the academic year.

### If you would like to request Summer Financial Aid, please be aware of the following:

1. You must be in an eligible UMFK degree program;
2. You must meet all Satisfactory Academic Progress (SAP) requirements at the end of the Spring 2011 semester. (SAP = Federal requirements for receiving financial aid).
3. UMFK's summer session is the tail end of the current (2010-11) academic year. This means any financial aid received for the current academic year will be considered in the summer review process. As a result, financial aid and loan eligibility may be exhausted, limited or not available.
4. Your 2010-11 FAFSA must be on file with us;
5. You'll need to register for summer 2011 classes;
6. You'll need to provide a copy of your summer registration/summer class schedule (make sure to include your name and Campus ID or Social Security Number on it) to the financial aid office. The preferred time-frame for doing this is **April 4-15th.**
  - a.) If any of the courses you are planning to take are not UMFK courses, you and your Academic Advisor and the Registrar will need to complete an "Away" form.
  - b.) If the courses are not University of Maine System courses, it will be necessary for the other school to sign a Consortium Agreement with UMFK before any funding can be determined for that course. This process cannot be initiated until we have received your completed and approved Away form.
  - c.) The "Away" form is available and can be printed from the campus website under "forms".
7. To be considered for financial aid, you must complete a Summer 2011 Financial Aid Application form, available from the campus website under "forms". Search "Summer". There are two summer documents; the information document and an application.
8. Your request for summer financial aid will be reviewed. If you are eligible for summer aid, a new 2010-11 Award Notice will be generated. This can be viewed on MaineStreet. If you are eligible to receive Summer aid, it will be posted under *summer* aid.
9. You must be enrolled at least half-time (6 or more credits) to be eligible for a Direct Loan. If you are eligible for a Direct Loan, the maximum amount you may borrow will be indicated on your summer Award. **If you wish to borrow this loan money, you will need to accept the amount you want to borrow, up to the maximum offered.** (You may view and accept your loan in MaineStreet.)

In general, summer eligibility means you have not yet used up all your eligibility during the previous semesters, or you have advanced a grade level at the end of the spring semester ( 0-23 credits = Freshman, 24-53 credits = Sophomore, 54-83 credits = Junior. The loan limits do not change between Junior and Senior year.

Students who have never borrowed before at UMFK will need to complete an Entrance counseling session and a Direct Loan Master Promissory Note (MPN). Both can be completed online at: [www.studentloans.gov](http://www.studentloans.gov). The student's FAFSA pin number is required to login. More Direct loan details are available from the campus website, [www.umfk.maine.edu](http://www.umfk.maine.edu), under: current students/financial aid/loans/Direct loans.

10. Pell Grants: Students may be eligible to receive more than one full Pell Grant per year if certain conditions are met. In general this means you must have been full time during the year (Fall/Spring) and are enrolled at least half-time (6 or more credits) for summer.

Students are now limited to no more than 18 semesters of Pell Grants. Fall, Spring and Summer each count as a semester.

11. The quickest way to learn of a Summer 2011 financial aid award is to check MaineStreet. You can access MaineStreet from the campus website at: [www.umfk.maine.edu](http://www.umfk.maine.edu), under "current student". You can also accept/decline the Direct Loan offered to you, on MaineStreet. Accepting the loan is your loan application.
12. **Note:** Financial aid summer budgets and awards are created, based (partly) on each student's specific summer class schedule. Budgets are reviewed according to the class schedule the student provides to us. *A "change" in a class schedule and/or enrollment may create a change in aid.* Therefore, if you have such a "change" (i.e., **add a class, drop a class, change a class or withdraw from summer school**), **it is very important for you to inform the financial aid office immediately!** You must provide us with a new copy of your revised class schedule. A new schedule (copy) must be provided to us each time there is a new change. Aid may stay the same, increase or decrease depending on the "change". Adjustments to your University bill may occur.
13. Whether or not you are eligible for summer aid, if you plan to take summer classes, **you will need to discuss your plans and make payment arrangements with the business office.** Doing so can prevent late fee charges. You may contact the business office at 207-834-7552.
14. Once you have applied for your loan and have completed all loan application requires as mentioned, your summer Direct Loan will be processed and your loan funds will be disbursed no more than 10 days before the start of the summer term. Your loan will be posted as a payment on your student account/bill, which can be viewed in MaineStreet, in your student center, under the finances section.
15. Refund checks will be issued to you only when your summer financial aid (including loan money) has been applied to your student account and a credit balance exists on your student account. These details are available for you to view on MaineStreet. Contact the Business Office at 207-834-7552 if you have any refund or billing questions.

**Important Notes:**

- **If you decide not to take a summer class (or classes) that you have registered for, it is important for you to withdraw from the class (or classes) in a timely manner. We recommend doing so before the class is scheduled to begin, otherwise you may end up paying (in full) for the class.**
- **More information regarding the time-frame of dropping classes etc. is available online. Or contact the Registrar's Office at 207-834-7823.**

University of Maine at Fort Kent  
**Summer Financial Aid Application**  
**2011**

**General Information:**

I am requesting financial aid for the summer classes indicated on the **attached copy of my official Summer registration.** (Courses at institutions other than UMFK require a separate form, called an Away form, available from the campus website. This form must be completed by you and your academic advisor and submitted to the Registrar's Office.)

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**Summer Housing Plans:** During this summer enrollment period, I will be living: (choose one)

- \_\_\_\_\_ in the Residence Hall
- \_\_\_\_\_ with my parents
- \_\_\_\_\_ off-campus but not with my parents

**Summer Registration:**

*Most summer aid requires half-time enrollment (6 or more credits)*

\_\_\_\_\_ Number of credits (all courses, including "away" courses)

\_\_\_\_\_ I have attached a copy of my Summer 2011 class schedule  
(Note: Your registration can be printed from MaineStreet, under your Student Center.)

I certify that the copy attached represents my current summer registration and that **I will notify the financial aid office immediately if my classes or my enrollment changes.**

I understand that if I do not successfully complete the summer courses for which I am registered, my financial aid may be adjusted according to U.S. Dept. of Education requirements, which may result in the retraction of part or all of my summer financial aid and I will be responsible for paying my charges at the University of Maine at Fort Kent.

\_\_\_\_\_  
Student's Name (Print)

\_\_\_\_\_  
Social Security Number (or school ID)

\_\_\_\_\_  
Summer Address: Street, City, Zip Code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Please return this completed form to:**

University of Maine at Fort Kent  
Financial Aid Office  
23 University Drive  
Fort Kent, ME 04743  
Tel. 207-834-7605

For Financial Aid Office use:

\_\_\_\_\_ # credits

\_\_\_\_\_ # weeks

\_\_\_\_\_ Tuition/fees