UMFK Tuition Refund Policy for Dropping Courses

Dropping courses is defined as a reduction in course load while remaining enrolled in the University. Refunds for dropped courses are issued during the first two weeks only. Dropped course refunds are for tuition only.

UMFK Policy on Fall & Spring Semester Tuition Refunds

15 Week Sessions

Before the end of . . .	2nd Week	Start of 3rd Week
Dropped Courses	100%	no refund
Fall 2011 (Aug 29 start)	**Up to 9/9**	**9/10**
Spring 2012 (Jan. 17 start)	Up to 1/30	1/31

UMFK Policy on Summer Semester Tuition Refunds

*** Days = Monday through Friday**

3 Week Summer Session

Before the end of . . .	2nd Day	After 2nd Day
Dropped Course	100%	no refund
Summer 2011 (May 16 - June 3)	**Up to 5/17**	**5/18**

6 Week Summer Session

Before the end of . . .	4th Day	After 4th Day
Dropped Course	100%	no refund
Summer 2011 (May 16 - June 24)	**Up to 5/19**	**5/20 and beyond**
Summer (2nd session) (July 5 - Aug 12)	**Up to 7/8**	**7/9 and beyond**

12 Week Summer Session

Before the end of . . .	8th Day	After 8th Day
Dropped Course	100%	no refund
Summer 2011 (May 16 - Aug 12)	**Up to 5/25**	**5/26/2011**

15 Week Summer Session

Before the end of . . .	10th Day	After 10th Day
Dropped Course	100%	no refund
Summer 2011 (May 16 - Aug 26)	**Up to 5/27**	**5/28/2011**

* A **withdrawal** is defined as students who give official notification of their withdrawal to the Student Affairs Office after a semester/session begins. Withdrawal refunds are for both tuition and fees. Contact the Financial Services Office for refund rates.

*Student who withdraw without official notification to the Student Affairs Office or those who just stop attending classes are NOT entitled to refunds.

Dropping one or more courses or complete withdrawals from a semester may have an effect on financial aid, so a student contemplating either of these actions and who has financial aid should consult the Financial Aid Staff. U.S. Department of Education Regulations require that a student's eligibility be recalculated based on the official date of withdrawal according to their formula, which is basically a pro-rata formula. Thus, to oversimplify, a student who withdraws on the 30th day of a 75 day semester would only be eligible for approximately 40% of the original financial aid, regardless of the institution's tuition and fee refund policy. This may mean that UMFK will be required to return financial aid that has been used to pay a student's bill, which may leave a balance due to UMFK (and/or the United States) from the student. It is the student's responsibility to contact Financial Aid Staff for information on the impact withdrawal will have on their financial aid.

8/11/11