

INVENTORY OF SURVEY/ASSESSMENT INSTRUMENTS IN USE
UNIVERSITY OF MAINE AT FORT KENT
FALL 2003

DIVISIONAL ALIGNMENT	UNIT	NAME OF ASSESSMENT/ SURVEY INSTRUMENT	NATURE OF WHAT IS BEING ASSESSED OR MEASURED	FORMAL FEEDBACK LOOP	FREQUENCY OF INSTRUMENT USAGE	NEXT SCHEDULED IMPLEMENTATION	LEVEL OF INTEGRATION
Academic Affairs	Vice President for Academic Affairs	General Education Effectiveness Survey	Student perception of General Education effectiveness	General Education Task Force	Annual	Spring 2004	In Development
		Institutional Performance Scorecard	Institutional effectiveness	To be determined	Annual	Spring 2004	Ready for Implementation
		National Survey of Student Engagement	Student perception of institutional value, strengths and weaknesses	Assessment Committee	Annual	November 2003	
		Senior Satisfaction Survey	Senior satisfaction with the educational experience	Division Chairs and Academic Council	Annual	May 2004	In Development
		Strategic Planning Outcomes Assessment Grid	Progress towards fulfilling stated institutional goals	Strategic Planning Committee	Annual	On Going	
	Academic Advising	Satisfaction With Academic Advising Assessment Survey	Student satisfaction with the process	Academic Advising Committee	Twice Annually	May 2004	In Development
		Student Expectation of Academic Advising Survey	Expectations of the process	Academic Advising Committee	Twice Annually	May 2004	In Development
	Academic Computing	Printer Page Count Reports	Usage patterns to assess maintenance and replacement rates	Annual Report	Annual	2004	

		Dorm Room Computing Graph	Percentage of students in dorms with computer access	Annual Report	Annual	2004	
		Upgrades and Acquisitions Assessment	Value of computers purchased or reconfigured for faculty and staff	On going process of priority development	Annual	2004	
	Academic and Counseling Services						
	Academic Outreach	Elderhostel Participant Evaluation	Quality of program content and delivery	Results provided to Elderhostel	Post- program	July 2004	
		Youth French Camp Participant Evaluation	Quality of program content and delivery	Results provided to funding supporters	Post- program	July 2004	
		Youth French Camp Teachers Report	Meeting of learning objectives	Results provided to funding supporters	Post- program	July 2004	
	Admissions						
	Distance Education/ Audio-Visual Services	ITV Broadcast Course Tallies	Number of courses delivered Number of student credit hours generated	Annual Report	Annual	Summer 2004	
		AV Equipment Requests Tallies	Number of pieces of equipment requested for faculty use in instruction	Annual Report	Annual	Summer 2004	

		AV Services Tallies	Number of services rendered A.Training B.Taping C.Video Editing	Annual Report	Annual	Summer 2004	
		Satellite Downlink Tallies	Number of satellite downlinks made available through the closed circuit television system	Annual Report	Annual	Summer 2004	
		Fox Auditorium Use Tallies	Number of events hosted at Fox Number of persons attending events hosted at Fox	Annual Report	Annual	Summer 2004	
		Nadeau Hall Teleconference Center Use Tallies	Number of events utilizing Nadeau	Annual Report	Annual	Summer 2004	
	Institutional Research						
	Library	IPEDS	Collect statistics on the collection, expenditures, library operations, and services	Academic library peer comparison	Biennially	Summer 2004	
		ACRL	Collect statistics on the collection, expenditures, services, and trends	Academic library peer comparison	Annual	Summer 2004	
		Innovative Interfaces	Collect statistics on circulation, cataloging, acquisitions, and serials	Annual Report	Annual	Summer 2004	

		CLIO	Collect statistics on interlibrary loan	Annual Report	Annual	Summer 2004	In Development
		Workstudy Satisfaction Survey	Student employee feedback on training, employment, resources, and staff	Library staff contemplation	Semi-annual	Fall 2004	
		Library Usage Patterns	Attendance	Annual Report	Annual	Summer 2004	
		Serials Survey	Number of times the serials were utilized	Annual Report		Summer 2004	
		Electronic Reference Survey	Satisfaction with e-reference services				
		Reference Question Form	Number of questions submitted	Annual Report	Annual	Summer 2004	
	Registrar						
Academic Affairs: Arts and Humanities	Arts and Humanities Division						
	English	Junior Level Consultation					
		Capstone Paper					
		Student Writing Portfolio					
		Presentation Before Faculty					
		Leadership Role in Campus Publication					
	French						

	History						
	Music						
	Performing Arts						
Academic Affairs: Education	Education Division	PRAXIS I Examination	Student subject matter competency		Annual	Fall 2004	
		Alumni Feedback Survey	Student perceptions of program effectiveness	Division sub-committee	Annual		In development
Academic Affairs: Natural and Behavioral Sciences	Natural and Behavioral Sciences Division						
	Behavioral Sciences	Student Assembled Portfolio Collection	Quality and progression of student work		Annual		
	Biological Sciences	Exit Interview	Student satisfaction with the programmatic experience		Annual		
		Paper and Presentation in Specialty Area	Student competence		Annual		
	Business and Economics	Required Internship	Application of educational experience to a practical/ applied setting	Employer-internship sponsor	Each semester		
	E-Commerce	Capstone Seminar Requirement	Application of totality of educational experience		Annual		

		Internship	Application of educational experience to a practical/applied setting				
	Environmental Studies	Senior Capstone Project	Application of educational experience in a capstone project/presentation				
	Forestry						
	Mathematics						
	Public Safety Administration	Advisory Council Feedback Process Internship	Programmatic operation and curricular form Utilize the totality of the educational experience in a practical/applied setting	Council to program coordinator	Annual		
Academic Affairs: Nursing	Nursing Division	Student Program Evaluation Survey Senior Program Exit Survey Senior Oral Review of Program Clinical Site Evaluation Preceptor Evaluation	Student satisfaction with BSN Student satisfaction with BSN Student satisfaction with BSN Clinical site suitability	Evaluation Committee Evaluation Committee Evaluation Committee Evaluation Committee Evaluation Committee	Annual Annual Annual Each semester Annual	April 2004 April 2004 April 2004 December 2003 April 2004	

		Graduate Survey	Student satisfaction with the BSN	Evaluation Committee	Annual	June 2004	
		Employer Survey	Employer needs assessment and satisfaction with graduates	Evaluation Committee	Annual	July 2004	
		Advisory Council Survey	Council satisfaction	Evaluation Committee	Occasionally		
Administration and Finance	Vice President for Administration						
	Athletics						
	Business Office						
	Cafeteria/Dining Services	ARAMARK Food Service Student Satisfaction Questionnaire	Student satisfaction with the food service	Director of Food Service to Director of Student Services	Each semester	November 2003	
	Facilities Management						
	Human Resources						

	Residence Halls	Student- President Feedback Focus Groups	Student feedback on residence hall experience	Student to president to relevant staff members	Annual	Fall 2004	
	Student Activities/ Services	Student Health Clinic Services Survey Student Activities Survey	Student satisfaction with quality of health services in clinic Activities “needs/ wants” assessment	Clinic manager to Director of Student Services President of Student Senate to Director of Student Services	Annual Occasional	On-going during the academic year	
	Student Financial Aid						
President’s Office	Office of the President						
	Corporate Relations						
	Development and Institutional Advancement						
	Public Relations						